



Federal Bar Association

Northern District of Ohio Chapter

INTRODUCTION TO FEDERAL PRACTICE SEMINAR

Thursday, May 24, 2018

Carl B. Stokes Court House, Courtroom 19A
801 West Superior Avenue, Cleveland OH

2.25 Hours of Ohio CLE Credit

(This seminar satisfies Local Rule 83.5)

CLE program approval pending by the Supreme Court of Ohio.

Immediately following this program, participants will be sworn-in to practice before the Northern District of Ohio. Please visit the Court's Web site, www.ohnd.uscourts.gov, to obtain a copy of the Application for Admission to Practice.

SEMINAR AGENDA

8:30 a.m. Registration

9:00 **Welcome and Introduction**
Chief Judge Patricia A. Gaughan
U.S. District Court, ND Ohio

9:20 **Role of the Magistrate Judge**
Magistrate Judge Thomas M. Parker
U.S. District Court, ND Ohio

Magistrate Judge Parker will review the role of the Magistrate Judge in the federal system and the benefits to the parties and the Court of consenting to the jurisdiction of the Magistrate Judge in civil cases.

9:40 **Court Programs, Accessing Court Information and Electronic Filing**
Vicky R. Mizell
Chief Deputy Clerk

The Chief Deputy Clerk will provide an overview of the Court, comment on recent developments, and describe the Court programs of interest to attorneys (the Civil Pro Bono Program, the Criminal Justice Act Plan, the Federal Court Panel of ADR Neutrals and the Northern Ohio Advisory Group). She will also provide an introduction to the Court's Web site and describe the electronic filing system through which all attorneys must file and receive notice of filings.

10:30 **Break**

10:45 **Local Rules and Practice**
Jennifer Cupar
Law Clerk to Chief Judge Patricia A. Gaughan
Sarah Nintcheff
Career Law Clerk to Chief Judge Patricia A. Gaughan

Local Rules and Practice Continued

The law clerks will review key Local Rules related to attorney admissions, case assignments, discovery, motion practice and Alternative Dispute Resolution, with an emphasis upon the Differentiated Case Management Plan by which the Court manages its civil docket.

11:30 **Electronic Courtrooms**
David J. Zendlo
Automation Supervisor
U.S. District Court, ND Ohio

The Court strives to provide litigants with the best facilities to conduct hearings and trials. Most courtrooms are now outfitted with electronic evidence presentation systems, video-conferencing capability, infrared head phones for hearing assistance and translation, real-time court reporting, telephone interpreting and "smart" counsel tables. This section of the program provides an overview and demonstration of these features.

11:50 **Swearing-in Ceremony by**
Vicky R. Mizell
Chief Deputy Clerk

Participants who have completed the course and otherwise met the requirements of Local Rule 83.5, will be sworn in to practice in the Northern District of Ohio.

12:00 **Mini Court House Tour**
Jody Wilson
Operations Specialist

A short tour of the Carl B. Stokes U.S. Court House including a District Judge and a Magistrate Judge's courtroom and chambers, the 7th floor attorney lounge, the auditorium, the cafeteria, the court reporter offices, the Clerk's Office intake department and records room on the 1st floor and the jury/naturalization assembly area on Lower Level 1.

REGISTRATION FEES

FBA Member: \$95 Non-member: \$125

Click [here](#) and register online.

SPECIAL OFFER FOR NON-MEMBERS:

Join the FBA and attend this seminar for FREE! It's simple, just complete a membership application form on line with payment and email a copy of the receipt to admin@fba-ndoc.org To obtain a membership application on line please click [here](#).

Cancellations received by 5:00 p.m., three business days prior to the seminar will receive a full refund; less than three business days prior to the seminar will be refunded less a \$25 administrative fee; no shows will not receive a refund.

All cancellations need to be in writing via email sent to admin@fba-ndohio.org

For information on FBA-NDOC membership, events and programs, please visit our website at www.fba-ndohio.org.

Phone: (877) 322-6364 E-mail: admin@fba-ndohio.org

COMMITTEE MEMBERS

Seminar Co-Chair: Lori Riga, Federal Public Defender, Brian Ramm, Benesch, Friedlander, Coplan & Aronoff, LLP, & Vicky R. Mizell, Chief Deputy Clerk, U.S. District Court, ND Ohio